Guide: How to create a user in Altinn.no for non-Norwegian physical persons and entities without D-number

1. Enter the Altinn web-site <u>https://www.altinn.no/en</u> and click on "Log in" (and select English language if applicable)



2. Scroll down to and click on the link "PROCEED TO ALTERNATIVE LOG-IN METHODS"

ALTINN	
D SELECT AN ELECTRONIC ID	
MinID Use codes from SMS or PRN code letter	
BANKID With codes from your bank	
SANKID ON MOBILE With secure authentication on your mobile	
buypess BuyPASS ID ON SMART CARD Use smart card and smart card reader	
buycass arreader Use password/SMS or mobile app	
COMMFIDES Use your USB stick or smart card	
PROCEED TO ALTERNATIVE LOG-IN METHODS	
Now to obtain an electronic ID	

3. Scroll down to and click on the link "Log in without national identity number/D-number"

Altinn code letter	SMS-code	Password only
Log in with Altinn single-use code that	you will find in the code letter from	Altion.
Fill in the fields below		
National identity number/Username	1	
Code 1 in the code letter from Altinn	¢	
Next		
Order new code letter Disable con	de letter	
Log in with enterprise certificate \rightarrow		

4. Click on the link "Create a new user"

← Back		Cancel log in
	Log in without a national identity num number If you do not have a national identity number or D-number, you can log in with a s which is registered by yourself. Only a few services are available.	mber/D-
	Username:	
	Password:	
	Log in	

5. Create a user by filling in the required information:

Be aware tha to a limited n BankID etc I.	this user is not related to a national identity number or D-num imber of services. To get access to other services, you can log in	ber. You will only have access n through ID-porten (MinID.
Fill in the fiel	ds below	
Username:	S	
Email:		
Password:		
Confirm pa	isword:	
PS	C9B	
ĐC		
Enter the cl	aracters from field above:	

Regarding legal persons (entities): We recommend that the username used is linked to a shared inbox email address. This will ensure access to all previous submissions in case of change of the individuals in charge of submissions on your part. Altinn.no is a third party platform and it will not be possible to migrate previous submission to an alternate username (email address).

 Log in with the username and password established (cf. step 4); <u>https://www.altinn.no/ui/Authentication/SelfIdentified</u> (Change language if relevant)